



MAJLIS PERBANDARAN PADAWAN
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FORM A

APPLICATION FOR ADVERTISEMENT LICENCE (By – Law 6(1)) (Business Name Signboard/Tandanama Perniagaan)

A	PARTICULARS OF APPLICANT
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Name Applicant : _____ I.C No: _____

Company Name : _____
& Address _____

Telephone No. : _____ (O) _____ h/p) _____ (Fax)

B	ADVERTISEMENTS SPESIFICATION
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Business Name Signboard Title : _____

Advertisement Size : _____ Number of advertisement : _____

C	PLACE/S AT WHICH ADVERTISEMENT/S TO BE DISPLAYED
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Date: _____ Signature of applicant _____

D	CONSENT FROM OWNER/PROPRIETOR
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I, _____ I.C. No: _____

Of _____

Certify that I am the owner of this land/building and that I have given consent to this application.

Date: _____ Signature _____

E.	CHECKLIST
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Docments to be enclose :

- | | |
|--|---|
| 1. <input checked="" type="checkbox"/> Copy of Land Title | 5. <input checked="" type="checkbox"/> 2 copy of artwork/visual approved by DBP including the dimension |
| 2. <input checked="" type="checkbox"/> Copy of Sales and Purchase Agreement | 6. <input checked="" type="checkbox"/> Form 49 Companies Act, 1965 Section 141 (6) |
| 3. <input checked="" type="checkbox"/> Skecth Plan showing the location | 7. <input type="checkbox"/> Other Document related, please specify ;
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| 4. <input checked="" type="checkbox"/> 3 rd Schedule form. Certification of Structural Plans (By-Law 19(1)) | |

Terms and Conditions for Application of License for Business Name Signboards are as follows:

1. Applicants shall submit all necessary documents as required in the application form.
2. All installation billboards shall only be at places approved by MPP.
3. Structural billboards installed shall not exceed 4 feet or 1200mm high.
4. Letters and logo (if any) must be lit at dark and are not allowed to blink.
5. Letters and logo (if applicable) must be installed separately without mounting.
6. Letters and logo (if applicable) shall be installed below the surface level of the individual lots.
7. Advertising License Fee must be paid based on Second Schedule (By-Laws 9 & 10).
8. The advertisement signboards shall be maintained in good condition during the validity period of the license.
9. Any accidents or damages to persons or properties caused by the billboards is the responsibility of the applicant and will be borne by them.
10. The application must ensure that the billboard to be removed when the license expired.
11. The Secretary of the Padawan Municipal Council has the right to withdraw the license and the applicant shall within fourteen (14) days from the date of receipt of notice to remove the signboards.
12. Language used on advertisements must be approved by the Dewan Bahasa dan Pustaka before applying the license.
13. Vertical signboard is prohibited.
14. Permit approval reference number shall be written at the bottom right corner of the billboard (minimum height of the letters is 25mm).
15. Any installation covering the windows is not permitted.
16. Application for renewal of advertising license must be submitted one (1) month before the expiry date.

THIRD SCHEDULE

CERTIFICATION OF STRUCTURAL PLANS (By-Law 19(1))

(For endorsement on plans to be submitted for approval)

I, _____ being a registered Architect/Engineer *, have carried out a study and inspection of the proposed/existing advertisement hoarding or structure for the erection and display of advertisements or signboards as shown in the structural plan submitted to the local authority.

I/we do certify that the existing/proposed advertisement hoardings or structure shall be structurally sound for the period of _____ and I/we accept full responsibility accordingly.

Date: _____

Signature Architect/Engineer
Firm/Company Chop