

MAJLIS PERBANDARAN PADAWAN PADAWAN MUNICIPAL COUNCIL

FORM 1L

LICENCE APPLICATION FORM

INSTRUCTIONS:

Email:

- 1. A processing fee of RM50.00 shall be imposed upon registration of the licence application.
- 2. Please submit all relevant documents required as listed in the relevant checklist for the licence applied.
- 3. Please complete all particulars in this application form to facilitate licence processing.
- 4. The Council shall revoke any licence issued in this connection on account of any false information given in this form.
- 5. Please tick $(\sqrt{})$ in the relevant boxes.

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Note: Please refer to the relevant checklist for documents that need to be submitted with the application forms as per Appendix D1 - D21 and also the Standard Minimum Siting Requirements (Appendix B) and the health and licensing requirements as per Appendix C1 & C2.

TYPE OF LICENCE

Please tick (V) the relevant box/boxes.

1	AGENCY FOR THE CONDUCT OR SALE OF ANY LICNESED LOTTERY (Ground Floor Only)
2	LAUNDRY (Ground Floor Only)
3	BARBERS' AND HAIRDRESSERS' SHOP (Air conditioned)
	3a (1-2 Hairdresser Chairs)
	3b (4-8 Hairdresser Chairs)
	3c (9-15 Hairdresser Chairs)
	3d (16-20 Hairdresser Chairs)
	3e (21 and above Hairdresser Chairs)
4	BARBERS' AND HAIRDRESSERS' SHOP (Non Air conditioned)
	4a (1-2 Hairdresser Chairs)
	4b (4-8 Hairdresser Chairs)
	4c (9-15 Hairdresser Chairs)
	4d (16-20 Hairdresser Chairs)
	4e (21 and above Hairdresser Chairs)
5	COFFEE & TEA / FOOD SHOP / BAKERY / FOOD PROCESSING FACTORY (Ground Floor Only)
	Number of Food & Drink Stalls:
6	FOOD STALL / DRINK STALL / FOOD KIOSK
7	CANTEEN - (School / Commercial)
8	FRUIT / VEGETABLE / DRESSED POULTRY / FROZEN MEAT / FISH /
9	BEER
10	ARRACK (On / Off Premises)
11	BUTCHER SHOP / PORK STALL
12	LIQUOR (WHOLESALE / RETAIL) (ON / OFF PREMISES)
13	KAMPUNG SHOP (VILLAGE SHOP) / ISOLATED SHO / SUNDRY / GROCERIES / FOOD STALL / DRINK STALL
14	PETROLEUM (PETROL, DIESEL, LPG)

TYPE OF LICENCE

ENTERTAINMENT

14	/	AUDITO	ORIUM / HALL		
		17a	Not exceeding 200 seats		
	,	17b	Exceeding 200 seats but not 400 seats		
	,	17c	Exceeding 400 seats but not 600 seats		
	•	17d	Exceeding 600 seats but not 800 seats		
	,	17e	Exceeding 800 seats but not 1,000 seats		
	,	17f	Exceeding 1,000 seats but not 1,200 seats		
	•	17g	Exceeding 1,200 seats		
	•	17h	Temporary Licence		
15	٦,		/ / HALL / OPEN PLACE USED FOR EXHIBITION		
וטו		18a	Floor area exceeding 100 sq. metres		
		18b	Floor area exceeding 100 sq. metres		
		18c	Floor area exceeding 100 sq. metres but not exceeding	150 sa metres	
		18d	Temporary Licence	100 0q. motros	
		18e	Number of Stall / Booth:		
		18f	Number of Days:		
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	1	Number	r of Artiste & Contestant:		
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MAJLIS PERBANDARAN PADAWAN

APPENDIX D8

DOCUMENTS CHECKLIST FOR APPLICATION OF MISCELLANEOUS LICENCES

8 FRUIT / VEGETABLE LICENCE

No.	Documents Required	Qty	Submitted?
	Photocopy of Extract of Registration of Business Name from LHDN / District		
1	Office OR Photocopy of Borang 9 or Borang 24 from Suruhanjaya Syarikat	1	
	Malaysia (SSM) if Applicant is a Company		
2	1 (one) set Letter from LHDN for Business Registration Application / Trade	1	
	Licence Issuance (KG/PNP/6)	1	
3	Letter of Appointment of Nominee and proof of acceptance of appointment	1	
4	Photocopy of Identification Card (Both Sides) OR Copy of Passport (For Non	1	
4	Sarawakians)	1	
5	Photocopy of Work Permit for Related Trades (For Non Sarawakians -	1	
5	Nominee) - If Applicable	1	
6	Latest Coloured Passport Size Photograph	1	
7	Photocopy of Tenancy Agreement OR Original Letter of Consent from the	1	
'	Land Owner / Premises Owner	1	
8	Photocopy of Sale and Purchase Agreement OR Photocopy of Land Title /	1	
°	Temporary Occupation Lease (T.O.L.)	1	
9	Photocopy of Building Occupation Permit (O.P.)	1	
10	Photocopy of the Latest Paid Assessment Bill	1	
	Sketch Plan Drawn to Scale (minimum A3 size) comprising:		
	i. Locality plan & Site Plan		
11	ii. Floor Layout Plan (showing health requirements)	3	
11	(Note: Building Plan [Renovation] submission may be required if you	3	
	had carried out any alteration to the Approved Layout of the Building		
	Plan)		